



## Summer EFL Teacher

St Brelade's College is a private, accredited English language school based on the beautiful island of Jersey. Our summer school has been in operation for over 30 years, offering foreign students of all nationalities a chance to learn English, take part in a range of fun activities and experience life in a Jersey host-family or stay at one of our residences.

Most teachers will be based at our teenage campus (ages 14 – 17) near the main town centre. We also have a young learner campus (for ages 10 – 13) which is based near to our year round adult school in St Aubin.

### Key Duties

For juniors we use a coursebook with supplementary materials which are available in lesson packs at our campuses and online. Teachers are partnered, teaching a full morning with each class then swapping the next day to teach the other class. There are options to teach full or part-time and also to teach mornings and supervise afternoon activities. Teachers at our junior campuses have a CPD / planning session included in their weekly schedule. This is an opportunity to gain support and develop your teaching skills through workshops held with senior teaching staff. It also allows you to liaise with your partnered teacher to plan your classes & materials for the week. From time to time we also hold workshops with visiting EFL trainers.

Other main duties include:

- » Attending an induction day at the College
- » Testing new students
- » Taking register and reporting absences
- » Disciplining students or reporting them to the Campus Manager, where appropriate
- » Supervising afternoon and occasional evening activities or teaching afternoons (for full time staff)
- » Attending staff meetings and training sessions
- » Being observed & attending a feedback meeting with the observer

Please note that a full and detailed description of all teacher duties is contained in the Staff Handbook, which can be made available on request.

# Person Specification

## Essential Attributes

» TEFL Certificate (e.g. CELTA / Cert. TESOL) or PGCE in modern languages

## Desirable Attributes

- » Previous teaching experience
- » University degree
- » TEFL Diploma (e.g. DELTA / Dip. TESOL)
- » First Aid / Lifeguard certificates
- » Valid DBS check

Enhanced DBS check will be required prior to commencement of this role. If a new DBS check is required the school will cover the cost.

## Salary

Rates for teaching and non-teaching duties (i.e. supervising activities / attending weekly planning sessions) are different - 7.5 hours teaching being considered equivalent to 12 hours non-teaching:

Hourly Rates	Teaching	Non teaching
Hourly Rate (depending on skills & experience)	£17.66 - £22.32	£11.04 - £13.95

Weekly rates are as follows:

Option	Morning	Afternoon	Salary
Mornings teaching	Teaching (15 hours)	1 CPD / Planning session (3 hours)*	£264.90 - £376.65
Teaching & activities	Teaching (15 hours)	4 afternoon activities or 3 afternoon activities and 1 CPD / Planning session (12 hours)	£397.35 - £502.20
Teaching only	Teaching (15 hours)	3 afternoons teaching (7.5 hours)	£397.35 - £502.20

\* CPD sessions are paid for at the non teaching rate. If no CPD session takes place this will be deducted from the weekly salary

Please note that all rates above include minimum statutory holiday pay of 4%.

Full details concerning our salary structure and conditions of employment can be found in our Staff Handbook.